

General statement

The European Law Students' Association (hereinafter ELSA) fully respects your right to privacy, and will not collect, process or publish any personal data about you other than as set out in this privacy policy. Any personal information which you provide to ELSA will be treated with the highest standards of security and confidentiality, strictly in accordance with applicable data protection laws.

What is the purpose of the data collection?

ELSA International needs to collect the data from the ELSA Delegations application form in order to be able to successfully administrate ELSA Delegations.

ELSA International fully and exclusively administrates ELSA Delegations, which means collects all the applications, i.e. the data from the above-mentioned application form. The necessary data from the application form is forwarded to the applicant's National and/or Local ELSA Group and the hosting institution of the respective ELSA Delegation.

The aim of ELSA Delegations is for ELSA International to make the selection of delegates for the respective ELSA Delegation. In order for ELSA International to be able to complete the selection of delegates, they need the data from the ELSA Delegations application form.

Certain data may be used for the creation of statistical data, which will always be generalised numbers only, completely anonymised.

What personal data does ELSA collect in application forms?

ELSA International collects only the data that is needed to fulfil the purpose of it being collected, which is the data that is relevant for ELSA International to make a decision on the selection of delegates for the respective ELSA Delegation. The necessary data collected is visible in the above-mentioned application form.

Who has access to your information and to whom is it disclosed?

After ELSA International collects the data, ELSA International will disclose the data of the applicant to ELSA International's Delegations Team. The purpose of this disclosure is for the ELSA Delegations Team to do the pre-selection of delegates based on the data from the application forms and afterwards to forward this information to ELSA International. ELSA International makes the final selection using the data collected. If the data are incorrect, ELSA International maintains the right to modify or delete the data.

ELSA International discloses the names of the applicants to the respective National and/or Local ELSA Group. The purpose of this disclosure is to confirm that the applicant is an ELSA member.

ELSA International also discloses the essential data to the hosting institution of the respective ELSA Delegation. The purpose of this disclosure is to conduct the necessary administrative procedures.

Some of the hosting institutions and National and Local ELSA Groups are located outside of the European Union, in a country deemed not to offer a similar level of data protection as within the European Union.

How long do we keep your data?

The data will be kept for as long as it is necessary for the administration of the ELSA Delegations, i.e. as long as there is a need to disclose this data to ELSA International's Delegations Team and the hosting institution for them to fulfil the purposes stated above. However, that period is never longer than one year from when the data are submitted.

How can you access your personal data, verify its accuracy and, if necessary, correct it?

In accordance with applicable data protection laws, you have a right to access your personal data, and request correction of inaccurate, or deletion of irrelevant personal data. When you submit your application, an e-mail confirmation is sent to your e-mail address. Furthermore, you may also exercise the above-mentioned rights by contacting ELSA International at Boulevard Général Jacques 239, Brussels B-1050, Belgium or at seminarsconferences@elsa.org.